

Greystone POA Board Meeting Agenda
09.29.24 at 3:00pm

Call to Order: Tiffany called the meeting to order at 3:06pm.

Attendance:

Tiffany Fendley, President
Alicia Towles, Vice-President
Courtney Allen, Secretary
Miggie Castro, Treasurer
BJ Edmonds, At-Large

Approval of Minutes: The minutes from our 07/21/24 meeting were approved via email on 07/21/24 and posted to our website.

Monthly Treasurer Report:

Account Balance: Checking \$5,525.59, Savings \$27,681.04

Reimbursements: NONE

Dues/Delinquent Accounts: 92 paid/2 unpaid

Bills: P.O. Box \$200, Cleveland Utilities \$1,522.47, Wix \$493.44

Old Business:

Bylaws: Tiffany sent an email to the attorney on 07/21/24 for Bylaw review. Attorney responded back on 07/22/24 that he had received and will begin working on these. Courtney sent a followup email to the attorney on 08/30/24. Tiffany left a voicemail with the attorney's secretary to follow up. Amendments completed by the attorney on 09/20/24 and he also offered to record them for us. As an accommodation to the POA he will not charge us for this revision to include the debit card. Once recorded an updated copy will be posted to the website.

Sinkhole: Courtney spoke with Cheryl at the Road Department on 02/28/24 and a work order was submitted. Courtney emailed Cheryl on 07/22/24. Repaired on 07/26/2024.

Light: Courtney called Cleveland Utilities regarding pole #050614 & #060784 on 07/22/24. Repairs should be expected within 10 days. Pole #060784 seems to have been repaired. Courtney used Contact form on Cleveland Utilities website about Pole #050614 still being out on 08/13/24 and received a phone call the same day from Shantae stating a service worker would be back within a couple of days to look at it again as it should have been repaired already. Noticed on 08/15/24 light had been repaired.

P.O. Box: Miggie purchased and completed online paperwork 07/24/24 using the debit card for \$200 for a year. Courtney took the paperwork to the post office on 07/25/24 and obtained the keys to P.O. Box 2261. BJ will add this address to the website.

Lot 100: 07/23/24 Construction site cleaned up off the cul-de-sac.

Yardsale: Scheduled for 10/12/24. Posted on Facebook and website. BJ & Alicia will put up the signs prior to the yard sale. Tiffany will post with the Cleveland Daily Banner.

New Business:

Water Leak: Property owner contacted the Board regarding a water leak in the road beside 100 Brook Hollow Drive after the sinkhole was repaired. Courtney notified Ocoee Utilities on 07/28/24. Repaired on 08/06/24. However, the property owner reached out to us again stating that there was still a water leak. Courtney spoke with Brittany at Ocoee Utilities on 08/09/24 and a work order was submitted. Repaired on 08/12/24.

Website: Subscription would automatically renew prior to this meeting. BJ started an email thread to discuss which subscription would most benefit our needs. The Board voted on a 3 years Lite subscription and card was

charged a total of 453.73 on 09/19/24.

Entry Sign: Property owner reached out to the Board on 08/21/24 regarding landscaping maintenance that needs to be addressed at the entry sign. The last time the entry sign was maintained was summer of 2023. The entry sign is not property of the POA and the maintenance depends on volunteers from the community. To prevent overgrowth and ensure the entry sign is always well maintained. The Board suggested hiring a landscaper to come out quarterly. Tiffany is going to get three quotes from landscaping companies. This will be presented to the community at the annual meeting.

Lot 19: Board was contacted via email for a fence violation on 09/07/24. Property owner has a safety concern with the fence being in poor condition and large dogs that bark aggressively if someone walks by. Courtney drafted an email, board approved, and sent it to the property owner via email on 09/19/24.

Annual Meeting: Scheduled for 11/03/24 at 3pm. Postcards ordered from Staples using the debit card \$49.38. Tiffany will pick those up along with stamps to get them mailed out to property owners before Friday.

New Neighbors:

Lot 58: Sold. New Owner filled out the Contact Us Form. Courtney updated the Directory. Miggie will welcome the new neighbors.

Lot 84: For Sale

Upcoming Meetings:

November 3, 2024 at 3:00pm - Annual Meeting

Public Participation: NONE

Adjournment: Tiffany made a motion to adjourn the meeting at 3:52pm. Alicia 2nd. All were in favor. Motion passed.